

## PERMIT FOR PHOTOGRAPHY OR VIDEOGRAPHY FOR WEDDINGS AT ST PAUL'S ANGLICAN CHURCH, MANUKA.

Because a wedding is an act of Christian worship, the following rules apply. They allow appropriate coverage of the wedding while eliminating distractions for the wedding party and guests.

*We work to maintain a joyful and worshipful atmosphere in the wedding service. Good professional photographers understand this, and they will agree to minimize distractions and respect the sacred nature of the building and the liturgy.*

1. The photographer and videographer must report to the wedding verger at least 15 minutes before the service to review procedures and locations.

***Photographers are not allowed to move at will around the Church during the Service***

2. The entering procession may be photographed with flash only as it approaches the centre aisle. The photographer must not enter the aisle, nor in any way come between the members of the procession and the congregation or clergy.

3. No flash pictures may be taken during the service by anyone. The wedding verger or officiant will instruct the congregation not to take pictures.

4. Photos may be taken during the ceremony as long as the photographer is out of sight. A good spot is the organ gallery at the back of the church. Photos may also be taken from the rear of the center aisle, sufficiently far from the congregation so as to be unnoticed.

5. **After** the signing of the Register (done at the altar), a short time is allowed to take posed photos of the bride and groom, re-creating the signing. Under no circumstances are photos to be taken whilst the couple are signing the register.

6. As the couple returns down the center aisle, flash photographs are permitted. The verger or officiating clergy will show you the position.

7. After the ceremony, photographs may be taken under the direction of the officiating priest and the verger. Pictures taken at the altar must be re-creations of the wedding itself, with all the participants, positions and gestures of the original event. The amount of time spent on taking these pictures depends on the availability of clergy and the church schedule.

8. The altar and sanctuary may not be used as a backdrop for any pictures other than those that re-create the service. Group shots of families and the wedding party cannot be posed in front of the altar. The verger will show the photographer other suitable areas in and around the church grounds, which may be used for such pictures as time permits.

9. Weddings may be videotaped, with this restriction: Any camera visible to the congregation must be positioned on a tripod and left on a tripod during the entire ceremony. An attendant may stand near the tripod to adjust focus as necessary, but may not otherwise move during the service. In the nave, the tripod is located to the side of the altar sanctuary, outside the altar rails. In other locations, the verger will point out an appropriate location, usually in a doorway to the side of the action. Such cameras must be turned on at least 10 minutes prior to the beginning of the service and cannot thereafter be adjusted in anyway. Videographers who move during the service will be requested to leave immediately by the verger and an incomplete video record will result.

**AGREEMENT TO PHOTOGRAPH OR VIDEOTAPE A WEDDING  
AT St Paul's Anglican Church, Manuka.**

In order to obtain permission to photograph or videotape a wedding at St Paul's, Manuka, you must sign the statement below and return it to the Parish Office.

"I have read the policy stated here and I agree to work in accordance with these rules. I understand that my failure to do so may result in my being asked to leave the church."

**Name of company:** \_\_\_\_\_

**Photographer/Videographer  
(please circle one)**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone number/s:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name of couple to be married:** \_\_\_\_\_

**Date and time of wedding:** \_\_\_\_\_

***Please mail or fax to:***

St Paul's Anglican Church

PO Box 3417

MANUKA ACT 2603

Telephone 6239 6148

FAX 6239 4079

***Please have this form signed and returned at least four weeks prior to the wedding.***